

Board of Selectmen  
Minutes September 17, 2013

Convened at 6:00 pm

Present:     Andrew Artimovich, Chairman  
              Jeffrey Bryan  
              Jane Byrne  
              Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector Gil Tuck had the following building permits to be signed:

- Daimon Meeh, 48 Stevens Drive, remodel bath and kitchen: signed by Board
- Trevor Knight, 3 Patterson Circle, storage shed: signed by Board.

Byrne made a motion, 2<sup>nd</sup> by Christiansen to approve the public minutes of 09/10/2013. All were in favor.

Christiansen made a motion, 2<sup>nd</sup> by Byrne to allow Wonderland Thrift Shop to place a box in the town office for a coat drive. All were in favor.

The fireman's association is having a cookout at the BRC Pavilion on 9/28/13 at noon and have invited the selectmen to attend.

Clement said the Town Engineer will be out for medical reasons and would like SFC Engineering to handle driveway permit applications on an interim basis; the board agreed.

After reviewing the policy, Christiansen made a motion, 2<sup>nd</sup> by Bryan to approve the policy on advanced earned time. All were in favor.

Bryan made a motion, 2<sup>nd</sup> by Christiansen to sign the authorized user form for the New Hampshire Emergency Notification System naming Wayne Robinson and Karen Clement as authorized officials. All were in favor.

Clement said there were 2 trees that PSNH said needed to come down at 166 Pickpocket Road. Since it is a scenic road, it requires written permission from the board. Ed Berry has looked at the trees and recommends the Locust be saved and the Maple to be cut down. Bryan made a motion, 2<sup>nd</sup> by Christiansen to have the Maple tree cut down as it poses an imminent threat to safety and property. All were in favor.

**Department Head Meeting**

**Town Clerk/Tax Collector, Phyllis Thompson**

Thompson said her department has processed over 15000 transactions and \$500,000 in auto registrations this year. They have also collected 93% of the 2013 taxes. Her budgets are on point to date and she does not anticipate any major expenses in 2014.

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Emergency Management, Rick Murphy

Murphy said the budget is on track. They have received the 2014 budget for Seabrook Station and there are no drills scheduled for the remainder of the year.

Conservation, Rob Wofchuck

Wofchuck said the budget is in good shape. They will be holding a public hearing to hire Southeast Land Trust to finish the ground monitoring for the conservation easements. October 19<sup>th</sup> will be a fall cleanup with a barbeque at the BRC to follow. The Wilson easement will be closing by months end and the Pilgrim Church and Algrehn easements are scheduled to close soon after. The commission is also looking to reapply for the Green Infrastructure Project.

Recreation, Margaret Dullea

Dullea said they have wrapped up all of the summer programs and enrollment for the adult softball is increasing. They have seen an increase in the rental of the ball fields which is helping keep the registration fees steady. Dullea said the building rentals are steady through the end of the year and into 2014.

Library, Betsy Solon and Bob Gilbert

Solon said the extended Thursday night hours have been working well and will continue. The library will offer a movie night on Trick o' Treat for an alternative for the kids. They will also be a great resource for the Affordable Care Act. Solon said they hired a new employee, Kiki Wahl. Gilbert asked the board to consider reinstating the step program.

Fire, Kevin Lemoine

Lemoine said his budget should be okay for year end. They will be going for a new truck in 2014. Lemoine also mentioned that fire prevention month is coming up.

Highway, Wayne Robinson

Robinson said his vehicle repair line is low but bottom line budget is in good shape. Robinson will be hot topping Rowell Road East and plans to use the balance of his road repair budget to finish shimming roadways throughout town.

Police, Wayne Robinson

Robinson said the budget looks good. There may be a onetime fee for dispatch services, he is unsure if the county will approve that at this time. Clement suggested impact fees are used for the radios and equipment that would be needed as a result of this change. Artimovich asked when the new cruiser would be on the road. Robinson said he has the radio but still needs it be installed as he has been unable to get a hold of Skip from Cocheco Communications.

Planning Board, Bruce Stevens

Stevens said he has heard that all lots on Kennedy Circle have been sold although only 1 is occupied at this time. Stevens said the budget looks good and that the board has been working well with the fire department and building inspector through the approval process.

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Cemetery, Brad Stevens

Stevens wanted to thank the highway department and town for all the hard work and cooperation for the cemetery maintenance.

That closed the department head meeting.

The board reviewed the plans for the expansion of the highway shed prepared by SFC Engineering. The plans had the proposed lay out with surveys and drainage work. Christiansen made a motion, 2<sup>nd</sup> by Bryan to send the plans to the planning board and begin the approval process. All were in favor.

Bryan said Murphy would like to discuss not participating with Seabrook Station. Portsmouth has pulled out and Bryan said it may make sense financially as only 2 streets are within the 10 mile radius. Murphy's concern is manpower and having to man the drill with responders instead of those members being able to respond to an emergency.

Motion to adjourn at 7:10 pm made by Bryan, 2<sup>nd</sup> by Christiansen; all were in favor.

Respectfully submitted,

Karen Clement

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		WEEKLY TREASURER'S REPORT			
Date:	September 17, 2013				
<b>Citizens General Fund:</b>					
	Previous Balance:		39,600.90		
	Deposits:		44,381.78		
	Payroll:		16,525.74	DD: 9391.31	CK: 7134.43
	Payroll - 9/10		407.71		
	FICA:		4,227.25		
	F - 9/10		130.54		
	A/P: Regular		201,858.15	Swasey: \$170,000	
	to Cons. Comm		15,000.00		
	From MMA		165,000.00		
	TO MMA				
	Account Balance:		10,833.29		
	Interest Earned YTD:		30.78		
<b>CD's:</b>	Unrestricted Balance:		-		
<b>MMA:</b>	Unrestricted Balance:		2,096,199.19		
	Total Invested Funds:		2,096,199.19		
	Interest Earned YTD:		281.83		
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Jonathan Ellis, Treasurer					